**Dear Students, Parents, Guardians, and Caregivers:**

Hi, and welcome to the 7th grade for the 2014-2015 school year. This is going to be a great year of new Math content and strategies! Below, you will find important information to ensure that all students have a successful and enjoyable year.

**7th Grade Expectations:**

* Be on time and prepared.
* Always show respect.
* Take responsibility for your actions.
* Raise your hand before you speak or leave your seat.
* Use school appropriate language.
* Always give your BEST effort!

**Supplies Needed for Math:**

* Pencils (No Pens Please!)
* Spiral Notebook or Composition Book
* Two Pocket Folder
* Notebook Paper
* Erasers
* Agenda Book
* Handheld Pencil Sharpener

**Consequences:**

* 1st Offense in a Class Period – Verbal or Non-Verbal Reminder and 1st Check
* 2nd Offense in a Class Period – Verbal Reminder and 2nd Check
* 3rd Offense in a Class Period – Verbal Reminder, 3rd Check, Time Out, Phone Call Home
* If Poor Behavior Continues – 2nd Time Out, Phone Call Home, Detention
* If Poor Behavior Still Continues – 3rd Time Out, Phone Call Home, Referral
* Other Interventions – Seat Change, Cool Down, Conference with Teacher or Team, etc.

**Excused Late Work:**

* Student has as many days as he/she was absent to make up the work.
* Absent work should be picked up on the first day back. Use posted agendas to determine what you need to make up.
* Worksheets can be found in the second drawer of the filing cabinet during a time when it does not interfere with instruction.
* See the teacher to make up assessments, like Comprehension Checks, Quizzes and Tests.
* It is your responsibility to get what you missed and to seek help if you do not understand your make-up work.

**Unexcused Late Work:**

* On grade slips and Home Access, missing assignments will appear as an Incomplete (I) and should be turned in as soon as possible.
* Work will often be accepted late but will result in a loss of points. Some assignments will not be accepted late, so use your time wisely.
* Until an assignment/assessment is made up, the Incomplete is treated as a grade of 60%.

**Work Load:**

* **Homework** – It will be assigned a couple times a week. On days there is no homework, students are expected to study work from class, practice basic skills, or access video tutorials online.
* **Classwork** – It consists of warm-ups, as well as other in-class and group assignments.
* **Comprehension Checks** – They will be given as exit tickets at the end of each LEQ to check for understanding. If a student receives a low grade, these can be taken again during homeroom to try for a better grade.
* **Assessments** – There will be approximately three larger quizzes/tests per unit, but there will also be some mini-quizzes, projects and writing prompts will also count as assessments.
* **Extra Credit** – It will rarely be offered, so take advantage of it when you can. These will consist of extension worksheets, notebook checks, and honor’s projects. The notebook will only be collected on the day of each test, and honor’s projects are due at the end of each marking period. Regardless of the type, extra credit will not be accepted late.

**Using Technology with Math:**

* **Website** – To find digital copies of the math books, online tutorials, practice games, and much more, you can access my website at <http://greenmcms.weebly.com>.
* **Remind** (Class Notifications via Text Message) – Text **@greenmc** to (415) 682-6526 to receive text message reminders about important information throughout the year. For more information about this service, visit <http://www.remind.com>.
* **Schoology** – This is a learning management system that will be used throughout the year for assignments, assessments, surveys, and video tutorials. Students are encouraged to access the course early and often, as I can be reached there while on maternity leave.
* Site - <https://colonial.schoology.com/>
* Login – Student ID (6 digits)
* Password – Birthdate (8 digits MMDDYYYY)
* Course Code - **QW955-6JRJD** (Only needed the first time.)
* **Twitter** – Follow me **@MrsGreen126** or use **#greenmathmcms** to connect with me and other students in order to have math discussions.
* **Google Drive** – This is one way we will create and share documents throughout the school.
* Login – [StudentID@colonial.k12.de.us](mailto:StudentID@colonial.k12.de.us)
* Password - Birthdate (8 digits MMDDYYYY)

# **Contact Information:**

* Phone – (302) 429-4000 ext. 1260 (Will connect you with the substitute until mid-October)
* Google Voice – (302) 894-8531
* Email – [elisabeth.green@colonial.k12.de.us](mailto:elisabeth.green@colonial.k12.de.us)
* Website – <http://greenmcms.weebly.com>
* Facebook - <http://www.facebook.com/mrsgreenmcms>
* Twitter - <https://twitter.com/MrsGreen126>